



EHS PFSO General Board Meeting Agenda

Date: April 25, 2024 7-8pm Portable Q17

Agenda	Presenter(s)	Time	Notes	Action Items
Call meeting to Order and Updates	PFSO President/VP	11 min	<ul style="list-style-type: none"> Update PFSO Positions Ms. Velez request for PFSO support Superintendent meeting 	•
Secretary Update	Secretary(s)	3 min	<ul style="list-style-type: none"> Review previous meeting and pass motion to approve notes Google workspace updates 	• Motion needed
Treasurer Update	Treasurer(s)	5 min	<ul style="list-style-type: none"> Budget review 	• Motion needed
Principal's Update (when available)	Principal	10 min	<ul style="list-style-type: none"> Updates (10 minutes) 	•
Chair Updates	Academic, Clubs, Events, and Fundraising Chairs	(20 min total)	<ul style="list-style-type: none"> Link to Event Proposal Template Academic: Clubs: 10 min Fun Run Events: 5 min each May 10th Dance, TA week, Grand Opening Fundraisers: 	• Possible motion for event funds
Class Updates	C/O 2027 Rep	4 min	<ul style="list-style-type: none"> C/O 2027: Student fund request 	• Motion needed for funds
New Business	Open Discussion	5 min	•	•
Close/ Next Steps	President/VP	2 min	•	•

Minutes of meeting:

Attendees:

Board/Parent – Priya Subramaniam, Ann Singh, Bharat Paliwal, Bindiya Mahabir, Chitkala Sethuraman, Jyotika Rattia, Linda Bergamo, Sujana Gundugola, Veena Devarakonda

Parents: None

Students: ASD students – Neel, Gauri, Parth, Shreeya Khamboj,

Other – Shazia Nomani (DHS PFSO President)

I) **Call meeting to Order/ Welcome and Updates – Priya**

- President/Vice-President updates:

- PFO nominations for open positions were due 4/22. Feedback from community that the forms were not accessible (required gmail), deadline was close to announcement. Based on this extending closure of nomination to 5/1/2024.
 - Lessons learnt – forms permitted a student applicant who will not be considered, form to be altered to prevent that, make form available in website additionally, accept nominations through email/paper forms. Include feeder schools to EHS in all communication.
 - We have 7 open positions (4 class representatives, 2 secretaries, 1 fundraising) for which we'll look to conduct elections if we have more candidates than positions/if there are multiple candidates for a particular position.
 - Revised dates – accept nominations until 5/1, announce candidates 5/13, hold elections at next meeting (5/16) and proceed to on-board team subsequently.
 - Feedback from Shazia (DHS PFSO president) on how elections are conducted – typically a paper ballot, with the secretaries tallying the count and providing details to the president/executive committee.
- Superintendent Council Meeting – There was a meeting where all PFSO/PFC presidents/vice-presidents were invited to, to let them know about an initiative to raise funds from the entire school district (DUSD) to alleviate the deficit that the district has presently. There is no decision to be made at this time, this is an informational meeting to figure out how this will be structured and seek some early feedback.
- Request from Mrs Velez (vice-principal) for a decorative balloon arch that can be used for the grand opening. Connect with Ann (events lead) and look for next steps to take this forward.

II) Secretary updates – Chitkala, Jyotika

- Website updated with all current planned events, ehspfs.org email ids.
- Google workspace next steps to be planned out to collate document repository, take advantage of workspace facilities.

III) Chair Updates-1 (Clubs) – Veena

- Fun-run preparation all set with volunteers for registration desk, give-away tickets to co-ordinate club sales, Kona ice, 9 students looking to sell items..
 - Outline:
 - 9a.m – 10a.m – Set-up with lunch tables, layout, parent volunteers + ASD team members
 - 10a.m-12p.m – Club expo on blacktop with sponsor tents
 - 12p.m – 1p.m – EHS clubs/students/family run/walk
- Dos and don'ts for clubs communicated. Waiver form for the table providing Narcan kit.
- Looking forward to support from the team for the event.

IV) Treasurer updates - Sujana

- Opened class of 2027 account – set a restricted amount for this.
- Current funds at 25k USD in funds
- Started quickbooks and updates in progress.
- Received donation from Cottonwood PFC which can be used for teacher stipends, class of 2027.
- Current funds stand at 30k USD.
- Thank you from DHS PFSO for their donation! Thank you Shazia for providing us the cheque today!

V) Principal's updates

- Shared context on the balloon arch request – this is for the June 8th ribbon cutting ceremony and the arch requirement is for the space between library and administration buildings.
- The superintendent meeting for collaboration on fund-raising would mean we would need to co-ordinate on when we send out fund-raising requests vs when the district sends out.
- Excited to see the “student” portion of the PFSO at the meeting today, welcome to the ASD team and great to hear their ideas and feedback at onboarding.
- Looking to formalize relationship between ASD and ASB for the upcoming school year so that there is representation of information from ASB into PFSO.
- Emerald High School tours were a success. Thank you to the PFSO volunteers who helped with tours.
- Be mindful on the narrative around the school, we are one school community, part of DUSD and we're building on the greatness of being part of Dublin High School in our foundational year.
- There is a date change for the grand opening festival – this will be on the first Saturday after 1st day of school for upcoming academic year.
- Emerald WASC meeting for parent/community member input will be on 5/6 – requesting participation from some parent members from PFSO.
- Looking forward to the Aero Fun run and club-expo the coming weekend.

VI) Chair updates-2 – Bharat, Bindiya, Ann

- **Academic chair**
 - i. No more events for the current year. Need to discuss with Mr Rojas on PFSO hosting mock-tests for PSAT / training feedback. Shazia also can provide some contacts for how this is done by DHS PFSO.
- **Fundraising chair - Bindiya**
 - i. Secured another Diamond Sponsor (Kim Deol realtor, 1/2 payment received)
 - ii. Secured free Starbucks coffee for teacher appreciation week, working on in-kind donations for pastries/breakfast
 - iii. Dine out at Chipotle on Saturday, May 4th. Please show up and support!
 - iv. Thank you to DHS PFSO for their seed money contribution!
 - v. Please brainstorm and send ideas to me on how to thank PFCs/PFSO that have donated to us
 - vi. Continuing to seek business donations from local businesses
 - vii. Awaiting Mr Rojas's approval for teacher stipends.
- **Events chair – Ann**
 - i. Teacher Appreciation Week
 - 1. All set with decoration plan, gift bags purchased.
 - 2. 5/6 – Decorate office, coffee and pastries
 - 3. Lunch date still to be planned, cannot be on 5/8 as there is already a different lunch planned for that date.
 - ii. Dance - Emerald Euphoria
 - 1. Visited site with DJ and Mr Rojas and DJ is good with the site for set-up.
 - 2. Linda will send out dance contracts to students.
 - iii. Balloon arch request, expecting this to be about 80\$. Will look into this and discuss further with Mr Rojas/Mrs Velez.

VII) Class of 2027 updates – Linda

- Need motion to be considered for reimbursement of ASB students rally items request.

- Need motion to be considered for Ms Stimson's donation request for lunch for freshmen students orientation (~400\$) for the event on 5/8.

VIII) Motions

- Reimbursement of items purchased for ASB students for rally — passed – Priya, Pablo, Bharat, Chitkala, Jyotika, Sujana, Shweta, Veena
- Lunch for freshmen students' orientation – passed - Priya, Pablo, Bharat, Chitkala, Jyotika, Sujana, Shweta, Veena

IX) ASD inputs

- Any additional considerations for the Narcan distribution table? Ensure it is not provided to elementary/middle school students unless there is a parent with them who can sign off on the waiver.
- ASD team-members will be present to help with the Aero club expo and fun run on Saturday.

X) New business – Priya

- Plan for election

XI) Close/Next steps - Priya

- Looking forward to the teams support for the Aero Club Expo and fun run event.
- Thank you to the team for support so far, and let's make our planned events successful.